

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular Board Meeting
Tuesday, Feb 16, 2016**

MINUTES

CALL TO ORDER

Chairman Kequom called to order the EDA Board Meeting at 5:20 pm.

ROLL CALL Hunter

Present: Johnson, Elmore, Kequom, Perry, Bacon, Hunter, Chowdhary (late)

Excused: Alwood, Zalud

Absent: Figg, Smith

Others Present: Sherrie Teall, Twp Accountant; Margie Henry, Twp Clerk; Patricia DePriest, Township Assessor; Angela Schofield, Bldg Dept Clerk

APPROVAL OF AGENDA

MOTION by Elmore SUPPORTED by Perry to approve the agenda as presented.

MOTION CARRIED 6-0.

APPROVAL OF MINUTES

MOTION by Johnson SUPPORTED by Elmore to approve minutes from the December 15, 2015 meeting as presented.

MOTION CARRIED 6-0.

PUBLIC COMMENT – None

ACCOUNTS PAYABLE

Ms. Teall reviewed the accounts payable for the East DDA, stated there were no payments from the West DDA, and nothing out of the ordinary.

MOTION by Elmore with SUPPORT by Johnson to approve the East accounts payable as presented.

MOTION CARRIED 6-0.

FINANCIAL STATEMENTS

Ms. Teall reviewed the financial statements, including the structure of the debt fund/payments. Discussion was held on the formatting of the financial reports. Mr. Elmore volunteered to meet with Ms. Teall to develop an executive summary report for the Board. The financials were received and filed by Chairman Kequom.

NEW BUSINESS

A. Festival of Banners Sponsorship

Discussion was held on the invoice submitted for 2016 sponsorship, as well as previous sponsorship levels.

MOTION by Hunter with SUPPORT by Perry to recommend approval of the same level of support as last year, in the amount of \$4,500, with the stipulation that it (Union Township/Economic Development Authority) NOT be a named sponsor on banners.

MOTION CARRIED 7-0.

B. MAC TV Proposal

Discussion was held on the origin of the proposal, services provided and the terms of the contract. This item was referred back to the Administration to provide additional information for further consideration.

Chairman Kequom asked that the approved project list be emailed to the Board and placed on the March agenda for review.

Chairman Kequom adjourned the meeting at 6:00.

APPROVED BY


Secretary

(Recorded by Angela Schofield)